

GREAT AYTON PARISH COUNCIL



Clerk: Angela Livingstone
Email: clerk@great-ayton.org.uk

To the Members of the Council, you are hereby summoned to attend the monthly meeting of Great Ayton Parish Council which will take place in **Great Ayton Discovery Centre** on Tuesday 7th January 2025 at 7.00pm for the purpose of transacting the following:

Notice of Meeting

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

Agenda

1. To receive apologies for absence and to consider approval for the reasons for absence.
2. Minutes from the ordinary meeting held on 3rd December 2024.
To confirm the minutes as a true and correct record and discuss any matters arising
3. To receive monthly report from North Yorkshire Police – 1st – 30th November 2024 - ASB Nuisance: 3, Criminal Damage 3, Residential Burglary: 1 – attempted, Theft: 1 – theft of fuel, 1 – cash from residence, 1 – theft from shop, Violence Against the Person: 2. Total November 12. 1st – 31st December 2024 – ASB Nuisance: 1, Criminal Damage: 1, Burglary Residential: 1, Theft (inc from shops): 9, Auto Crime/SMV: 1, Violence against the person:1. Total December 14.
4. To receive report from NYC councillor
5. Allotments –
Update COF application
To appoint and organise meetings of a Committee of the Parish Council with the remit of seeking to implement the proposals in the scheme as submitted for funding.
6. Lease approval - Village Hall and Yatton House – awaiting response from Yatton House trustees
7. Planning matters (Appendix One)
To consider and decide upon planning applications.
To receive planning decisions/information
8. Correspondence and Information from Clerk (Appendix Two)
To receive and review the correspondence and information details and decide upon necessary actions attached.
9. Council Services / Councillors' Reports / Working Group Reports (Appendix Three)
To receive the Councillors' Reports, Council Working Group reports and decide upon necessary actions.
10. Financial Reports (Appendix Four)
To receive and approve items on the Accounts Report
Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.

Date of next meeting of Great Ayton Parish Council Tuesday 4th February 2025

Signed Angela Livingstone Clerk to the Council Date 2nd January 2025.
Chair: Mr R Kirk

AGENDA FOR 07/01/2025

APPENDIX 1

PLANNING & LICENCING REPORT

NYC / NYMNP PLANNING APPLICATIONS FOR REVIEW

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
NYM/2024/0852 Tall Trees, Aireyholme Lane	Application for removal of conservatory and construction of garden room extension
ZB24/00766/OUT Land To The Rear Of 21 Romany Road	Application for outline planning permission with all matters reserved for the demolition of existing industrial unit and construction of new two bedroomed bungalow
ZB24/02263/CLP 24 Wheatlands	CLP for an existing dwelling - proposed loft conversion and roof extension to rear of dwelling under permitted development rights.
ZB24/01766/LBC 3 Low Green	Listed building consent for replacement of existing plastic guttering to be cast iron effect with matching downpipes. New fascia and soffits painted black. Replace ground floor asphalt flat roof to a Tuff Stuff flexible GRP system. New gutters and fascia to match first floor. Repairs to chimney pots to remove mortar and replace with hydraulic lime 3.5 1:2 ratio (lime:sand)
No application – 10A High Street	Turkish Barber signage, Planning department informed of reduction required on lettering size

NYC /NYMNP PLANNING DECISIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
ZB24/02137/CAT Friends Meeting House	Application for works to trees in conservation area. Granted.

AGENDA FOR 07/01/2025

APPENDIX 2

CORRESPONDENCE AND INFORMATION REPORT

Who	For Consideration
Resident	Request to have a commemorative bench Low Green looking towards Marwood Drive, to pay for new metal bench to replace an old bench if bench without plaque – Site meeting to be held to confirm.
Studio Botez	Cost for emails for Clerk and Councillors, 30GB storage (to be distributed across all councillors, e.g. 10GB for the Parish Clerk and the remaining storage split between Councillors); Each councillor will have his/her own email address and login credentials, POP3/IMAP; Secure connection (SSL); Spam & Anti-virus protection; Webmail access - Cost: £18 + VAT per month Proposal to make changes to website to become WWCAG2.2 compliant.
NYC	Urban Highway grass cutting, contribution amount £1549.27 and encouraging biodiversity. To approve contribution towards grass cutting or hand back to Highways to complete Urban, under 40mph network - min 5 cuts per season and include all junction vis-splays, event/hazard warning signs and remote footways and Rural, over 40mph network – min 2 cuts per season and include all junction vis-splays, event/hazard warning signs, longitudinal swathe up to 2.4m, overtaking sight lines and remote footways which fall outside of the existing swathe cuts.
Stokesley and District Community Care Association	Request to attend a Parish Council meeting to explain the work of CCA and ensure that your Parish Councillors know what CCA can do for your parish residents and can spread the word around your community and to ascertain if councillors would be interested in becoming a trustee of CCA.
Rotary Club	Proposal of seeking permission to erect a metal seat to mark the occasion of celebrating 60 th year. The site for the seat with the council approval would be in the park by the waterfall and would contain the Rotary Wheel. Council to suggest a suitable site – Site meeting to be held to confirm.

Who	For Information
Resident	Complaint regards blackthorn hedge on Little Ayton Lane, email sent to Taylor Wimpey with request for update and date for works to be completed. GAPC team attended site to trim any protruding branches
Resident	Thanks to GAPC for works cutting back hedges on Roseberry Crescent
1 10 on Tap	Requested to attend Carols on the Green event to provide refreshments, response sent that details would be logged for future use, but not at the Carol event.
HarBus	Reported outdated service information to the company and have been advised that this has been passed on to NYC to be rectified
NYC Environmental Protection	Query on investigation, response sent with information gained that fire noted on vacant plot. Reply received not being investigating further at present and will inform if any further incident reported.
NYC	Consultation on funding for Policing and Fire and Rescue
Resident	Complaint regarding hedge remaining uncut on Little Ayton Lane. Reported again to Taylor Wimpey.
Resident	Report of information from Northumbrian Water that work to unblock drains on Guisborough Road/Middlesbrough Road junction to commence 10-14 days from 19 th December
Allotment Group	Request for permission to gain access to information to enable new tenant welcome packs to be sent. GDPR concerns on this, but the Parish Council could hold the packs and provide from the Allotment group to any new tenant.

AGENDA FOR 07/01/2025

APPENDIX 3

**COUNCIL SERVICES / COUNCILLOR REPORTS / WORKING GROUP
REPORTS**

ITEM	INFORMATION	ACTION/COMMENTS	FROM
Village Appearance and concerns	Grass cutting across village Bins / Road sweeping River	Meeting date to be agreed at January meeting to discuss last years cutting and requirements for the coming year. To include approval of costs for lightweight strimmer approx. £500 plus VAT and sturdy ladders approx. £300. Meeting held with Operations Officer 6.12.24, still awaiting reply on completion of works Report sent to Environment Agency regarding concerns of debris and a crack on the sewerage pipe. Northumbrian Water attended site and cleared debris and completed temp. repair to crack. GAPC Team assisted. Whitby Wellbeing – Sauna events – request sent to cancel events on 4.1.25 and process explained	Mr Marley/ Clerk
Allotments	Allotment report provided Community Orchard	Gardens cleared and continue being let to new tenants. Working party met and looked at concerns of wells on Allotments. Report attached. To discuss proposal at later date.	Allotments team
Facilities	Cemetery Yatton House Play Area Public Conveniences Village Hall Defibrillator	Concerns regarding dog waste and loose dogs in the cemetery To approve costs to replace 10ft wooden shed with new 20ft container in green RAL6007 Cleveland Containers £2550 plus VAT. Planning application cost £293. Request from Yatton House to support British Heart Foundation defibrillator installation. Yatton House were unsuccessful with this bid. Fencing installed, new bin liner needed following fire in bin. To be painted in washable paint over the winter. Report of damage to gents toilet lock 24.12.24 GAPC team clearing leaves around hall, door still to be varnished. To approve purchase of new pads for unit approx. £70	Mr Marley Clerk
Village events	Christmas events Food event Summer 2025	Carols on the Green event raised £ 678.37 for 'Action for Children'. To look at costs for new PA system Meeting date to be agreed at January meeting to discuss number of stalls and music for 10.5.25	Clerk
Updates from Parish Cllrs	Great Ayton Twinning Assoc	Cllr Greer enquired with local schools on becoming involved with the group.	Cllr Greer
Any update from Parish Council Team	Website Accessibility	Training attended and meeting held with Studio Botez. To approve Accessibility Statement Deferred to February -To consider updates to website to upgrade to wcag2.2 regulations and options to change to .gov.uk domain Any verbal update	Clerk L Marley

AGENDA FOR 07/01/2025

APPENDIX 4

ACCOUNTS REPORT – MEETING 7TH JANUARY 2025

Receipts

Paid From	Description	Date	Amount £
SB	Allotment plot rent & deposit 45A	5.12.24	£157.50
JMc	Allotment plot rent & deposit 20A	11.12.24	£105.00
KW	Allotment plot rent & deposit 59B	18.12.24	£105.00
Donation from Carols on the green	Donations to Action for Children	17.12.24	£678.39
M&B Rea	funeral fees December	2.1.25	£1290.00
		TOTAL	£2335.89

Payments

Paid to	Description	Date	Amount £
North Yorkshire Council	Advance charges for monthly bin collection	1.12.24	DD £ 83.89
Nat West	Bank charges 2.11 – 29.11	1.12.24	DD £ 6.30
Sam Turner & Sons	Credit note Tube MDPE Blue 25mmx1,	26.11.24	-£10.80
Radius UK Fuels	Diesel for Van	8.12.24	DD £ 44.72
Valda Energy	electric parish centre and cemetery	12.12.24	DD £ 41.63
Everflow	water to all meters 18.1.25 – 17.2.25	14.12.24	DD £ 424.49
Lex Autolease	Van lease rental	16.12.24	DD £ 473.67
Valda Energy	electric public conveniences	16.12.24	DD £ 24.00
Noble Fencing	Steel palisade fencing to rear of Yatton House/Play Park	16.12.24	£3254.40
Royal Oak Hotel	Drinks for Brass band – Carols on the green	21.12.24	£63.50
Alan Dale	dig and fill grave 19th	30.12.24	£400.00
BNP Paribas Leasing	Grasscutter monthly fee	18.12.24	DD £ 456.00
Gary Frankish	Cutting flood plain meadow and wild area in cemetery	31.12.24	£200.00
North Yorkshire Council	Advance charges for monthly bin collection additional Dec	31.12.24	DD £ 14.66
Action for Children	Donation from Carols on the Green event		£678.39
		TOTAL	£ 6154.85